BeAVR

[Be an Alumni Volunteer Recruiter]

Training Manual

beavr.oregonstate.edu

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BeAVR – BE AN ALUMNI VOLUNTEER RECRUITER

MISSION STATEMENT

Welcome BeAVRs! The mission of the Beaver Alumni Volunteer Recruitment program is to:

1. Engage alumni with the Office of Admissions to assist in recruiting future students to Beaver Nation.
2. Reach out and develop relationships with prospective and/or admitted students headed to the Corvallis campus.
3. Educate and train alumni volunteers to act as ambassadors for Oregon State University.

VOLUNTEER ACTIVITIES

There are a variety of ways AVRs can play an important role in supporting the recruitment efforts of the Office of Admissions and Oregon State University.

- **College fairs** are events organized by national and regional organizations, high schools, and communities. College representatives interact with local prospective students and families providing a variety of information including admissions, academic programs and student life.
    - It is required to read the NACAC Guidelines for National College Fair Alumni reps found at beavr.oregonstate.edu/training-resources. All stated rules must be abided by. These include:
        - Must wear a name badge.
        - Must remain behind the booth when interacting with attendees.
        - Promotional materials (pens, pencils, bags, pennants, etc.) may not be distributed to attendees or placed in any public area in the facility (i.e. pens are to fill out contact cards, NOT to give away).
        - Must check-in at the College Rep Information Desk prior to going to your booth.
    - Materials including brochures, contact cards and a table runner will be sent to alumni representatives. Details regarding each fair are communicated to the appropriate AVR(s).
- **Student receptions** happen throughout the year for prospective and admitted students both in Oregon and out-of-state. These events include a presentation, often hosted at a hotel/conference center or museum. AVRs may assist by attending an event in their area and mingling with students and families. Depending on the time of year, the Office of Admissions hosts two types of student receptions:
    - Explore OSU: Specific to *prospective* students and their families, these receptions introduce Beaver Nation to students and encourage them to

visit campus and apply to Oregon State. These take place throughout the fall.
    - Destination Beaver Nation (out-of-state) and OSU Nights (in-state): Specific to *admitted* students and their families, these receptions are yield events, providing information on next steps to enrollment, financial aid, university housing, and student life. These programs aim to connect future Beavers with other students from their area and to commit to joining Beaver Nation in the fall. These take place throughout the spring.
- **Email messages, handwritten notes and phone campaigns** are a great way for Oregon State to connect with students on a more individual and personal basis. AVRs may be asked to send emails/write notes to students from their area or connect with target students via phone. For these specific campaigns, we will provide detailed instruction and any necessary materials to participants.
- **High school visits** are when representatives visit a specific high school to either staff a table in a commons area or meet with prospective students interested in Oregon State. These are typically 30-60 minute visits.
- **Student referrals** allow AVRs to identify potential future Beavers to the Office of Admissions. To refer a prospective student, please visit: beavr.oregonstate.edu and submit the form with the requested information.

GENERAL GUIDELINES

In line with the "Orange Standard" in the Office of Admissions, and as the face of the university, it is important to maintain a positive representation of Oregon State.

- Professional business attire – orange clothing or accessories is encouraged.
- Arrive on time if not early. For reception events, your contact will give you an arrival time. For college fairs, arrival time is anywhere from 30 minutes to 1 hour prior to the start of the fair. Your contact will provide you with detailed instructions.
- Complete required training.
- Represent Oregon State in a respectful, professional, and friendly manner.

At any event or student interaction on behalf of Oregon State, below are a list of general do's and don'ts:

DO:

- Use this handbook and the Oregon State Admissions website as a resource for answering questions (admissions.oregonstate.edu). Know that it is okay to answer "I don't know." Offer to follow up with a student and/or direct them to contact the Office of Admissions.

- Encourage students and families to visit campus! It is important for students to see the Oregon State community and find if Beaver Nation is a right fit for them.
- Know NCAA rules and how to respond to students interested in participating in athletics (pg. 8)

DON'T:

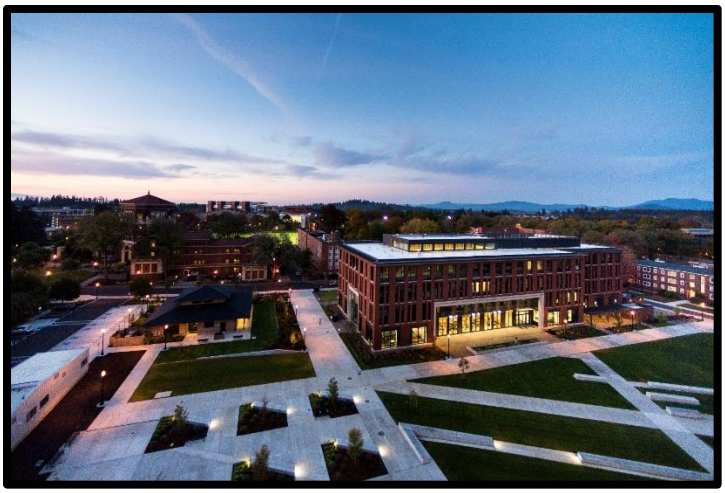
- Comment on student's chance of being admitted to Oregon State – just provide information on admissions requirements and process.
- Make financial aid evaluations or comment on chances of receiving a scholarship or other financial aid offers.
- Make comparisons between schools and *never* put down another school. This does not reflect well on Oregon State. Instead, provide information on the opportunities Oregon State has to offer.

ETHICAL STANDARDS

As a member of the National Association for College Admissions Counseling (NACAC), the Office of Admissions is committed to adhering to NACAC's Statement of Principles of Good Practice (SGPS): NACAC's Code of Ethics and Professional Practices. For the full document, please visit: https://www.nacacnet.org/globalassets/documents/advocacy-and-ethics/statement-of-principles-of-good-practice/2017_spgp_cepp_final.pdf.

As an alumni volunteer, please note that in accordance with NACAC principles, college representatives will:

- Clearly state the admissions standards.
- Clearly state all priority dates for applications.
- Refrain from recruiting students who are enrolled, registered, have declared their intent, or submitted a contractual deposit with other institutions.



General Information

FAST FACTS ABOUT OREGON STATE UNIVERSITY

Fall 2018 Enrollment

Total	30,896 (roughly 25,000 Corvallis campus)
Undergraduate	25,838
Freshman	
Average GPA	3.63
Average SAT/ACT	1182/24.9
Women	47%
Men	53%
Students of Color	25%
Oregon Residents	58%
Non-Residents	41%
International Students	12%

Academic Colleges

Agricultural Sciences	Business
Earth, Ocean & Atmospheric Sciences	Education
Engineering	Forestry
Liberal Arts	Pharmacy
Public Health & Human Sciences	Science
University Exploratory Studies	Veterinary Medicine

POINTS OF PRIDE

- One of only a few universities in the U.S. to have Land Grant, Sea Grant, Space Grant and Sun Grant designations.
- Ranked among America's top 100 research universities.
- Oregon's premiere research university, earning more annual research funding than all other public schools in the state of Oregon combined ($441 million 2016-17, $382 million 2017-2018).
- Over 200 non-impacted academic programs, the most in Oregon.
- Nationally recognized programs in Conservation Biology, Forestry, Wildlife Science, and Ecological Engineering.
- Combining academic excellence and cost, Oregon State is a 2016 Fiske Best Buy College.
- Corvallis is consistently ranked one of the safest, smartest, greenest small cities in the nation.
- $340 million in new construction projects, including a new residence hall, student center, College of Business building, and engineering building.

- 75% of pre-medical majors are accepted to medical school each year.
- Division I athletics, part of the PAC-12 conference. OSU offers 17 men's and women's sports teams.
- Located only 90 minutes from Portland, and an hour from the Cascades and the Pacific Coast.
- Among Oregon State graduates, 71% work in occupations directly related to their undergraduate degrees.
- Over 400 clubs and organizations
- Over 200 Education Abroad programs on all seven continents.
- Hatfield Marine Science Center brings OSU's diverse marine science programs together for effective collaboration and higher national and international visibility. The Coastal Oregon Marine Experiment Station, located at HMSC, was the nation's first marine experiment station.
- The College of Business at OSU is host of the largest residential entrepreneurship programin the country.
- Oregon State offers more engineering majors than any university on the West Coast.
- OSU's College of Engineering is home to the largest and most advanced tsunami wave research facility in the world.
- The Honors College is one of a handful degree granting honors programs in the nation and graduates have a nearly 90% acceptance rate into law, medical and graduate schools.

QUESTIONS TO ASK PROSPECTIVE STUDENTS

- What year are you in school?
- What are you interested in studying?
- What has you considering/looking at Oregon State?
- Have you visited campus?
- What school and/or community activities are you involved in?

NCAA REGULATIONS

Oregon State University is an NCAA Division I, Pac-12 school supporting approximately 500 student-athletes in 17 sports. All student-athletes, faculty, staff and alumni must abide by conference and NCAA regulations.

Other than granting/denying admission to the university, the Office of Admissions does not, and cannot be involved with the recruitment of potential athletes or awarding athletic scholarships. Similarly, volunteers representing OSU cannot involve themselves in athletic recruitment.

The best way for a student to contact college coaches is through recruiting questionnaires for their respective sport by visiting www.osubeavers.com.

Admissions & Enrollment Basics

This information is provided solely for your reference. We do not intend for you to become admissions professionals but wish to provide you the background so you may intelligently discuss the process with prospective students. If you ever feel uncomfortable about explaining this process to a student or family, please refer them to the Admissions Office.

FIRST-YEAR STUDENT ADMISSION

- A completed application consists of the application, fee, and all required support documents, including official transcripts sent directly to OSU from their school and official test scores sent directly from the testing agency (i.e. SAT from the College Board and the ACT).
- Oregon State evaluates student applicants in a holistic manner. OSU's admission requirements assess student preparedness and academic potential in the unique context of each student's personal experience. Admission assessment will consider all achievements, both academic and non-academic, to enroll students with a broad range of characteristics and perspectives.

Requirements

- Strength of Curriculum
  - Quality, quantity, and level of coursework throughout the entire high school program, especially coursework completed beyond the minimum courses required (see high school course requirements chart).
  - AP, IB or college coursework completed or in progress.
  - Strength of the program taken within the context of the high school attended.
- Academic Performance
  - Cumulative grade point average and completion of 15 required subject area courses with a C- or higher.
    - Preferred GPA of a 3.0 on a 4.0 scale
  - Performance on standardized tests: SAT I, or ACT. SAT II subject tests will be considered when available.
- Insight Résumé
  - Understanding of you as a unique, contributing individual.
  - Student's accomplishments, perspectives, experiences, and talents.
  - Student's achievements within the context of your social and personal circumstances.
  - Participation in activities that develop academic, intellectual, and leadership abilities.

- Required Subject Area Courses

College Preparatory Subjects	Min. units	Grades received must be C- or above in each class.
English	4 years	
Mathematics	3 years	Culminating at the Algebra II level or higher
Social Studies	3 years	
Science	3 years	At least one year each of two different sciences
Foreign Language (not required if high school graduation or GED date prior to 1997)	2 years	Some exceptional apply. Exceptions to this, or any other requirements should be referred to the OSU Office of Admissions

TRANSFER STUDENT ADMISSION

- Transfer students are students who have successfully completed at least 24 quarter hour (16 semester) graded, transferable credits from one or more regionally accredited colleges and universities.

Requirements

TRANSFERABLE CREDITS ENTERING OSU	GPA	WRITING	MATH
1 to 23 quarter hours (1 to 15 semester hours)	2.25+ transfer GPA AND 3.0+ high school GPA	**Preferred**, but not required	College-level math **preferred**, but not required.
24 or more quarter hours (16 or more semester hours)	2.25 - 2.49 transfer GPA	College-level writing equivalent to WR 121 (English Composition) with C- or higher	College-level mathematics equivalent to MTH 111 (College Algebra) -or- MTH 105 (Contemporary Math) with C- or higher
24 or more quarter hours (16 or more semester hours)	2.50+ transfer GPA	College-level writing equivalent to WR 121 (English Composition) with C- or higher	College-level math is **preferred**, but not required

- Completion of college-level mathematics is **STRONGLY RECOMMENDED** for students applying to STEM-field majors to be on-track for participation in upper division coursework and timely graduation.
- Students admitted without a college-level mathematics course must complete a college-level mathematics course at OSU within their first 45 credits.

- Students who graduated from high school in 1997 or later must meet a foreign language requirement with either two years of high school level study in the same language or two quarters/semesters of college level study with a minimum grade of C-.
- Transfer students must be eligible to return to the most recent college or university attended.

HOME-SCHOOLED STUDENTS [OR FROM AN UNACCREDITED HIGH SCHOOL]

We consider homeschooled students based on GED or SAT/ACT test scores. Please refer students to the website (admissions.oregonstate.edu) or to contact the Office of Admissions for details.

DEADLINES

A student's application along with your $65 nonrefundable application fee must be received no later than **November 1** (for Early Notification) or **February 1** (by 11:59 p.m. Pacific Time) to be considered a priority application. Applications submitted after **February 1** will not be considered for scholarships and may not be considered for admission to the university.

After these deadlines, students submitting applications and supporting information will be considered for admission on a space-available basis.

First-Year Students

Deadline Type & Term	Submit a complete application by...	We notify you of status by...
Early Notification: Fall 2020	**November 1**	**December 15**
Regular Application: Fall 2020	**February 1 – Application deadline** **February 14 - Transcripts and test score deadline** Applicants who do not meet these deadlines will be considered for admission on a space-available basis.	**March 15**
Winter 2020	December 9, 2019	4-6 weeks later
Spring 2020	March 2, 2020	4-6 weeks later

More dates and deadlines can be found at:
https://admissions.oregonstate.edu/admission-requirements-0

Transfer Students

Academic Term	Deadline
Winter 2020	December 9, 2019
Spring 2020	March 4, 2019
Fall Term 2020	February 1, 2020 – Scholarship Consideration TBD

TUITION & FEES

Estimated cost of attendance for 2019-2020

Resident			**Non-Resident**	
Tuition & Fees	$11,715		Tuition & Fees	$31,215
Room & Board	$12,306		Room & Board	$12,306
Books & Supplies	$1,200		Books & Supplies	$1,200
Personal & Misc.	$2,694		Personal & Misc	$2,694
Total	**$27,915**		**Total**	**$47,415**

INTERNATIONAL STUDENT ADMISSIONS

- Refer students to visit International Admissions at: http://admissions.oregonstate.edu/international.
- There are three routes into OSU degree programs for International Students:
  - Direct Entry: For students who meet the academic and language requirements set by the university
  - Pathway Programs: For students who want or need extra language or academic preparation before entering their degree program
  - English language programs: For students who meet the academic requirements but want or need extra language preparation before entering/applying for a degree program

GRADUATE STUDENT ADMISSION

OSU offers more than 80 different graduate degree programs in fields such as engineering, forestry, agriculture, physical and life sciences, health-related studies, humanities, social sciences, family and consumer sciences, business, and education. For admissions information refer students to: http://gradschool.oregonstate.edu/admissions

SCHOLARSHIPS & FINANCIAL AID

Oregon State offers a full range of scholarships, grants, work-study and loans from federal, state and university sources. The application for general OSU scholarships is a part of the admissions application: scholarships.oregonstate.edu. For additional opportunities, please refer students to visit: http://financialaid.oregonstate.edu. For the best possible award, be sure to submit your **FAFSA** by Feb. 28. The deadline for priority scholarship consideration is Feb. 1. For all scholarships and awards below, applicants are additionally evaluated on their scholarship application and insight resume responses. Additional college and departmental scholarship may also be available.

Scholarship opportunities for incoming freshman residents as of August 2019:

Finley Academic Excellence Scholarship for New Resident Freshmen

- Awards are available for students attending the Corvallis and Bend campuses
- Awards are renewable for up to three additional years (up to four years of funding total)
- Scholarships are automatically awarded based upon your OSU application for admission
- Official high school transcripts and official test scores from a testing service are required for consideration
- Unweighted high school GPA is used to determine scholarship eligibility
- Award offers will be finalized in March based on academic records received on or before February 15
- Recipients may be eligible for additional scholarships through the university, alumni and/or donors, and the academic colleges/departments

Presidential Scholarship

- As Oregon State University's most prestigious award, the Presidential Scholarship rewards academic excellence and inspires recipients to continue to be a positive force in the world. The scholarship is highly competitive, with Presidential Scholars in line to pursue elite awards such as the Goldwater, Fulbright and Truman Scholarships upon graduation from Oregon State. The Presidential Scholarship provides up to $40,000 in funding during the student's undergraduate career ($10,000 per year, renewable for up to four years total).
- To be considered for the Presidential Scholarship, students must be current Oregon high school seniors, must be considered Oregon residents at time of application for admission, must have a minimum 3.85 unweighted high school GPA, and must have a minimum score of 1360 on the new SAT or 29 on the ACT. In addition, applicants are evaluated on their scholarship application and Insight Resume response, specifically in the following areas:
    - Our understanding of you as a unique, contributing individual

    - Your accomplishments, experiences, and talents
    - Your achievements within the context of your social and personal circumstances
    - Your participation in activities that develop academic, intellectual, and leadership abilities
- No separate application is required to be considered for the Presidential Scholarship. Students who meet the minimum criteria listed above and apply for admission prior to February 1 are automatically considered for the award.

Scholarship opportunities for incoming freshman non-residents as of August 2019:

Provost Scholarship

**also known as Golden State (CA), Evergreen State (WA), Aloha State (HI), Gem State (ID) Scholarship for residents of those states*

- Automatically awarded to non-resident students that demonstrate academic excellence
- Awards range from $12,000-$32,000 over a student's academic career ($3,000-$8,000 renewable annually)

Tuition Grant Scholarship

- Aloha, Evergreen State, Gem State, Golden State and Provost Scholarship recipients are automatically considered for **additional scholarship support based on their demonstrated financial need (as determined by the OSU Office of Financial Aid based on the FAFSA)**.
- Applicants are strongly encouraged to submit their admission application and their FAFSA in the fall, as these awards are made on a rolling basis shortly following admission to OSU.

For residents and non-residents:

International Baccalaureate (IB) Diploma Scholarship

Students participating in an International Baccalaureate (IB) Diploma program may qualify for the International Baccalaureate (IB) Diploma Scholarship. To qualify, entering freshmen must have scored a total of 30 or higher on the IB exam and complete the IB Diploma. Award offers will be finalized after exam scores are verified in July. Awards are $3,000 annually and renewable for up to 3 additional years (up to $12,000 over four years).

VISITING CAMPUS

Finding the right college fit is a process which can be greatly helped by a campus visit. We encourage students to visit Oregon State University to get a feel for the campus atmosphere and its wonderful amenities.

For first-year students:

- 90-minute guided walking tours of campus led by a current student, which include viewing a residence hall room and campus housing and dining information
- Tours are available Monday through Friday at 9:00 and 11:00 AM and 1:00 and 3:00 PM.
- Other campus visit options include a student-led tour of the College of Engineering, College of Science, College of Public Health and Human Sciences, and the College of Business. There are also information sessions for the College of Liberal Arts, University Exploratory Studies Program, College of Science (select majors), and the Honors College. *Subject to availability*
- These, along with academic and admissions informational meetings with professional OSU staff, are options listed in our visit registration form at visitosu.oregonstate.edu.

For transfer students:

- 60-minute guided walking tour of campus led by a current student, specific for transfer visits
- Optional 30-minute housing only tour
- Tours are available Monday, Wednesday, And Friday at 11:30 AM and Tuesdays and Thursdays at 3:30 PM
- Transfer admissions information sessions are available Monday, Wednesday, and Friday at 11:00 AM and Tuesday and Thursdays at 3:00 PM

Undergraduate Student Opportunities

UNDERGRADUATE PROGRAMS

Oregon State offers more than 200 undergraduate programs through 12 academic colleges, including the Honors College.

Agricultural Sciences
Business
Earth, Ocean & Atmospheric Sciences
Education
Engineering
Forestry
Honors College
Liberal Arts
Pharmacy *
Public Health & Human Sciences
Science
Veterinary Medicine**

Most popular undergraduate majors: Computer Science, Business Administration, Mechanical Engineering, Kinesiology, Human Development and Family Sciences.

*Pre-pharmacy preparation for the Pharm D. program is available in the College of Science
** Pre-Veterinary Medicine preparation for the DVM program is available through the College of Agricultural Sciences and the College of Science
For undecided students, University Exploratory Studies can help students through the process of finding what they want to study.

HONORS COLLEGE

One of a handful degree granting honors programs in the U.S., the University Honors College is open by selective admission to undergraduate students from all academic majors. UHC offers small, interactive classes, typically limited to 12-24 students, taught by the university's top professors. A student's experience will go beyond the classroom, with opportunities to engage in hands-on learning, research and a senior thesis project in the student's topic of choice.

UNIVERSITY HOUSING & DINING SERVICES

All first year students live on campus as part of the First-Year Experience program. Oregon State has 15 residence halls located in the south, east and west areas of campus – just minutes from the center of campus. Students have the opportunity to decide who they will live with before coming to campus, whether it is a friend they already know or someone they meet through the housing application process. For more information: http://uhds.oregonstate.edu/

Amenities: high-speed wireless internet, furnished study areas, lounges and a main lounge; free laundry and weekly sessions with math and writing tutors.

Living & Learning Communities amplify the academic and personal benefits provided by on-campus housing by directly connecting academic programming and faculty with the living experience. These are organized by floor, wing or in an entire building. They have the opportunity to take part in experiential and for-credit learning opportunities organized by theme.

- Examples include:
  - Adventure (Finley Hall) – for those new interested in the outdoors
  - Explore (Callahan Hall) – a space for students to intentionally explore their major and career options
  - Engineering (Hawley, Buxton, and Cauthorn) – helps students become integrated into the OSU College of Engineering community

In addition to our Living and Learning Communities, Oregon State is home to various Special Interest Housing Communities. Special Interest Communities are built around common interests but not tied to any specific academic program. For example, these communities include ROTC, Pride Community, Second Year & Above, and more.

Dining on Campus: The Ivy Award recognizes Oregon State for offering the same delicious, high-quality food found in some of the country's finest restaurants. Students can select from one of four UHDS dining plans and use their student ID card to pay for what they buy. Each residence hall on campus (West, East and South) has a variety of dining options available to all residents. Below is an example of the some of the UHDS restaurants:

- 541 (Pacific Northwest cuisine made from local ingredients)
- Calabaloo's Gourmet Burgers
- Southside State @ Arnold (global cuisine)

EDUCATION ABROAD

Study Abroad

- OSU has over 100 options in over 70 countries, including many English-speaking programs.
- Students can earn credit towards major, minor or certificate.
- Most financial aid can be applied toward cost of the program.

International Internships

- Available in over 40 countries.
- Allow students to gain professional experience while earning OSU credit.

START

START is OSU's new student orientation, advising and registration program. Occurs throughout the summer for students for new students starting in Fall term. First-year and transfer student programs are available.

STUDENT LIFE

- Over 400 student clubs and organizations.
- Seven cultural resource centers and more than 25 international organizations.
- Theater, music and student media open to all majors.
- 45+ fraternities and sororities
- Hands-on learning through research and internships.
- Dixon Recreation Center is the student athletic club on campus – also where 22 elliptical machines generate power back to the university.
- PAC 12 Athletics

RESOURCES FOR STUDENTS

Disability Access Services: Facilitates access to University programs and services for students, faculty, staff and visitors with disabilities through accommodations, education, consultation, and advocacy.
CAPS (Counseling and Psychological Services): Range of services including counseling and stress management.
Student Health Services: Provides campus wide comprehensive primary health care, disease prevention and treatment services, and extensive health promotion for all OSU Students.
Undergraduate Research & Writing Studio: Trained writing assistance guide students in their development as academic writers.
Math Learning Center: Large study area with trained math tutors available to assist students.
Academic Coaching: Trained peer coaches help students achieve academic success.
Career Development Center: Work with OSU students and alumni to explore and pursue careers. Resources include career exploration, resume writing, career fairs, and networking.

HELPFUL WEBSITES

- http://oregonstate.edu
- http://admissions.oregonstate.edu
- http://visitosu.oregonstate.edu
- http://oregonstate.edu/academics
- http://main.oregonstate.edu/campus-life
- http://oregonstate.edu/osuresearch

Office of Admissions
104 Kerr Administration Building
Corvallis, OR 97331
800-291-4192
Fax: 541-737-2482
osuadmit@oregonstate.edu

Welcome Center
671 SW 26th Street
Corvallis, OR 97331
visit.osu@oregonstate.edu